



Stowe by Chartley Parish Council

You are summoned to an extraordinary meeting of the Parish Council which will be held at **1.30 p.m.** on **Friday 11th July 2025** in **Stowe Village Hall**. An agenda for the meeting is shown below.

Signed:

Peter Coote BA(Hons), MA(Ed) - Chair, Stowe-by-Chartley Parish Council

07/07/25

N.B 1. This meeting will be recorded. The recording will be destroyed as soon as the minutes have been approved by Councillors

Agenda

- 46/25** To consider apologies
- 47/25** To receive Declarations of Interest
- 48/25** To receive written applications for dispensations under the Localism Act 2011.
- 49/25** To consider excluding the press and public under the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the subjects for consideration are confidential.
- 50/25** To interview candidates for the clerk/RFO post.
- 51/25** Following the interview seek view of our present clerk, who has hosted Candidates.
- 52/25** General discussion regarding all the candidates.
- 53/25** Review any reference obtained to decide which candidates should be appointed.
- 54/25** Agree to pay scale for the successful candidate on the National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales.
- 55/25** Agree starting date of the new clerk.
- 56/25** Agree to a suitable handover period.
- 57/25** Agree to pay two parish council clerks, during the handover period.
- 58/25** Agree contract of employment and the date it should be sent by to the new clerk, and decide who will prepare and send the contract of employment.
- 59/ 25** To consider the date of the next parish council meeting