



Stowe by Chartley Parish Council

You are summoned to an ordinary meeting of the Parish Council which will be held **at 730 p.m. on** Tuesday 7th May **2024** in Stowe Village Hall. An agenda for the meeting is shown below.

"
S. Gibson

Signed:

Mrs S Gibson

02/05/24

N.B 1. This meeting will be recorded. The recording will be destroyed as soon as the minutes have been approved by Councillors

N.B. 2 There will be a talk at the beginning of the meeting by Brendan McKeown, Chair of Hxon Parish Council about speed indicator devices.

N.B. 3 A grant of £250 will be awarded to the village hall acting on behalf of the Best Kept Village "Community group, Stowe-by-Chartley.

AGENDA

- 94/24 To receive apologies for absence and to approve reasons for absence**
- 95/24 To receive Declarations of Interest on any item on the agenda**
- 96/24 To receive applications for Dispensations under the Localism Act 2011**
- 97/24 To adjourn the meeting for Public Participation**
- 98/24 To consider agreeing the minutes from the ordinary meeting of the parish council on 14.3.24 and the extraordinary meeting of the parish council held on 23.3.24**
- 99/24 To consider the results of the recent parish council internal audit**
- 100/24 To consider if Stowe-by-Chartely Parish Council would like to declare itself exempt from the external audit for the financial year 2023/24 and if so, to sign the Exemption Certificate**

N.B. The parish council has already undergone an extensive Internal Audit which it passed. The documents which



had to be produced and their follow-up, are identical to those that must be produced for an external audit.

- 101/24 To consider accepting the Annual Governance Statements for 23/24**
- 102/24 To consider accepting the Annual Accounting Statements for 23/24**
- 103/24 To consider the arrangements for the Annual Meeting of the Parish on Wednesday 29th May starting at 6.00 p.m. in the village hall**
- 104/24 To consider if Stowe-by-Chartley Parish Council would like to move to working in the Cloud at a cost of £99.40 per month plus V.A.T**

N.B. There was a demonstration of Cloud working in March at Colwich Parish Council

- 105/24 To consider if Stowe-by-Chartley Parish Council would like to increase its community engagement in terms of what it features on its web site and whether it would like to put a QR code on its agendas etc.**

N.B. If the council chooses to work in the Cloud then the possibilities are endless for increasing community engagement e.g. council meetings could be streamed to local residents who could join in during Public Participation from their own homes.

- 106/24 To consider the situation as regards the telephone box on Station Road**
- 107/24 To consider the implications of various plans for the field as enumerated in the BKVC's application form under the section: "Nature".**
- 108/24 To consider who our insurance provider is going to be for 24/25. N.B. The renewal date is the 31st May so a decision must be made during the meeting and a cheque must be raised.**
- 109/24 To note the date and cost of the annual playground inspection: N.B. The inspection must be carried out by the end of September at the latest. The cost will be £135 plus V.A.T. There is an 8-week lead in time**
- 110/24 To consider an update on progress towards full online banking. Apart from information which needs to be provided from our end, the parish council needs to consider taking a resolution to go to full online banking and two individuals (it's up to the council who those**

individuals are) need to sign a “Submission Form to say that they:

- Have read and acknowledged that the council is bound by the Terms and Conditions, for the bank’s account
- Have agreed to the resolution
- Have agreed to the telephone and internet banking declaration
- Have agreed to the declaration

111/24 To receive an update from the Employment Committee

112/24 To note the latest Financial Statement

113/24 To authorise the following payments:

£53.93	paper for the Spring Newsletter
£292.99	Grass cutting for March
£401.80/ 423.12	insurance premium for 24/25
£40.00	subscription to the ICO
£665.89	gross salary and expenses for April

114/24 To consider the date of the next meeting: Tuesday 2nd July 2024