



Stowe by Chartley Parish Council

You are summoned to an ordinary meeting of the Parish Council which will be held **at 700 p.m. on** Thursday 14th March **2024** in Stowe Village Hall. An agenda for the meeting is shown below.

"
S. Gibson

Signed:

Mrs S Gibson

28/02/24

N.B 1. This meeting will be recorded. The recording will be destroyed as soon as the minutes have been approved by Councillors

N.B. 2 There will be a talk at the beginning of the meeting by the Chair of the Staffordshire Parish Councils' Association on: "A Councillor's role and responsibilities in public office".

AGENDA

- 49/24 To receive apologies for absence and to approve reasons for absence**
- 50/24 To receive Declarations of Interest on any item on the agenda**
- 51/24 To receive applications for Dispensations under the Localism Act 2011**
- 52/24 To adjourn the meeting for Public Participation**
- 53/24 To consider earmarking some reserves going into 2024/25. Suggestions so far have been:**

- **Making the playing field safe by delineating the play area and the rabbit hole area and erecting ROSPA approved signage**
- **Commissioning a biodiversity study of the parish prior to writing a N.P. (£500)**
- **Purchasing a mobile speed indicator device and paying a lengthsman to move it around (about £3,000)**
- **Erecting entrance gates on the parish boundaries**
- **A community engagement fund**
- **Purchasing "Parish Online" (£55 per year and not presently in our budget for 24/25)**

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COUNCIL**

- 54/24 To discuss arrangements for the next parish council newsletter which needs to be created and delivered BEFORE the annual meeting of the parish on Wednesday 29th May because some of its contents are time critical**
- 55/24 To consider updates on past parish council decisions / resolutions and decisions and to consider deferred items:**
- 24/24 To consider adopting the “Agenda item request form”.**
- 56/24 To discuss detailed arrangements for the Annual Meeting of the Parish on Wednesday 29th May 2024**
- 57/24 To ratify the parish council’s Financial Risk Assessment. (The parish council Risk Assessment which includes a significant section on Finance, was approved last June but the Internal Auditor wants it approved now)**
- 58/24 To discuss the appointment of an Internal Auditor for the financial year 24/25. This decision has to be made before the 31st March 2024**
- 59/24 To discuss what to do about the fact that a member of the public thinks that it is okay to come to a parish council meeting to discuss salaries**
- 60/24 To consider going onto full online banking – this is absolutely essential now since Unity Trust are not sending out any more cheque books.**
- 61/24 To consider whether the parish council wishes to have “live” news features which go on the web site under “News”**
- 62/24 To receive an update on the Staffordshire Rural Crime Forum**
- 63/24 Councillor Harnett and the Clerk to report back on the all-day SLCC webinar on community engagement**
- 64/24 To receive a report from the Employment Committee**
- 65/24 To note the correspondence which has come in**
- 66/24 To note the latest Financial Statement**
- 67/24 To approve the following payments:**
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|----------------|--|
| £16.69 | Refreshments which are to be served at the TVCG Meeting |
| £132.00 | Cloud Next payment for the web site domain name (payable every two years) |
| £120.00 | Hall hire on 15.1.24, 19.2.24, 28.2.24 and 14.3.24 |

68/24 To note the date of the next meetings and events:

15.3.24	Rural Crime Forum meeting at Amerton Farm (by invitation only)
20.3.24	7.30 p.m. training session to introduce working in the Cloud, The Parish Centre, St. Mary's Road, Little Haywood ST18 0TX
7.5.24	Annual Meeting of the Council followed by an ordinary meeting of the council, 7.00 p.m. Stowe Village Hall
29.5.24	Annual Meeting of the Parish 6.00 p.m.