



Stowe by Chartley *Parish Council*

You are summoned to an ordinary meeting of the Parish Council which will be held at 7.00 p.m. on Wednesday 10th January 2024 in Stowe Village Hall. An agenda for the meeting is shown below.

Signed:

Mrs S Gibson

29/12/23

N.B 1. This meeting will be recorded. The recording will be destroyed as soon as the minutes have been approved by Councillors

N.B. 2 This council meeting will be followed by an informal parish council meeting. All Councillors are expected to stay for the informal meeting

AGENDA

- 11/24 To receive apologies for absence and to approve reasons for absence**
- 12/24 To receive Declarations of Interest on any item on the agenda**
- 13/24 To receive applications for Dispensations under the Localism Act 2011**
- 14/24 To consider the accuracy of the minutes from the 7.11.23 meeting.**
- 15/24 To adjourn the meeting for Public Participation**
- 16/24 To consider an update on recent parish council decisions / resolutions and items deferred from the 7.11.23 meeting:**

192/23 To consider a draft budget for 2024/25

N.B. The agreed draft budget will automatically become the Stowe-by-Chartley precept pc demand for 2024/25

196/23 To consider adopting a Vexatious Complainant Policy

197/23 To consider re-visiting the Stowe-by-Chartley Standing Orders concerning Committees and

Sub-committees with a view to changing the wording of Section D to make it more intelligible. In view of this Standing Order there has been a request that a substitute member is approved for the Employment Committee, which is agreed annually, in advance. The substitute member could be called upon if required.

198/23 To consider appointing an extra Councillor to serve on the Employment Committee

17/24 To consider who will be the Neighbourhood Plan Consultant for Stowe-by-Chartley Parish Council

N.B. The Clerk has found a company which is based in Oxfordshire which composes Neighbourhood Plans and she will provide information about this company in the “Agenda Members’ Pack”

18/24 To consider the Grass Cutting specification for 2024

19/24 To confirm the arrangements for the next Trent Valley Collaboration Group meeting

20/24 To consider if any Councillors wish to join Hixon Parish Council when Brendan McKeown delivers a planning training session on Tuesday 20.2.24

21/24 The Clerk to give an update on a Highways Report (the overgrown grass verge in front of the parish council owned field and The Old Schoolhouse)

22/24 To consider if Councillors would be interested in having a joint meeting with Hixon Parish Council to discuss traffic problems in our two villages.

N.B. Hixon Parish Council has at least one speed indicator device which has yielded a lot of data concerning traffic movements in Hixon

23/24 To consider adopting the “Agenda item requests” form

24/24 To consider the Chairman’s expectations of Councillors

25/24 To consider an update on the field

26/24 To consider a report from the Employment Committee

27/24 To consider the correspondence which has come in

28/24 To note the latest Financial Statement

29/24 To consider authorising the following payments:

£992.21 November salaries (inc. rise and back pay), expenses and tax – already paid

£234 The Cumbria Clock Company – already paid

£222.43 TGM grass mowing for September – already paid

£417.00 October Clerks’ conference (the original cheque went missing in the post and was cancelled) – already paid

£119.98 Cloud Next email hosting annual fee – already paid

£662.79 December salaries, expenses and tax

£60.00 Stowe village hall hire on 8.1.24 and 10.1.24

£135.60 Staffordshire Parish Councils’ Association subscription

£348.30 February Clerks’ conference

**30/24 To consider the date of the next meeting: Tuesday 12th March 2024
(unless there is an extraordinary meeting to listen to presentations concerning the Neighbourhood Plan)**

N.B. By rights this meeting should take place on Tuesday 5th March but Stowe-by-Chartley Parish Council agreed to change the meeting to the 12th (Clerk)