



Stowe by Chartley Parish Council

You are summoned to a meeting of the Employment Committee which will be held at 2.00 p.m. on Monday the 8th January 2024 in Stowe Village Hall. An agenda for the meeting is shown below.

Signed:

Clerk: Mrs S Gibson

02/01/24

N.B. This meeting will be recorded and minutes will be taken

AGENDA

- 1/24 To receive apologies for absence and to approve reasons for absence**
- 2/24 To receive Declarations of Interest on any item on the agenda**
- 3/24 To receive applications for Dispensations under the Localism Act 2015**
- 4/24 To exclude members of the general public and any press**
- 5/24 To note the receipt of two unofficial complaints and a request by the Clerk, Mrs Sylvia Gibson, that the unofficial complaints should be escalated into two individual grievances. Please note, a third grievance was received on the 4th December 2023.**
- 6/24 To consider the process to be used to investigate the three grievances received from the Clerk which relate to a Parish Councillor and to receive a proposal to carry out the investigatory procedure**
- 7/24 To review the draft report to be presented at the full council mtg. on 10.1.24 from the Employment Committee and to decide who will give the report**

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- 8/24 To confirm possible dates for the Employment Committee to meet with the Councillor who has had a complaint against him / her and also, possible dates for the Committee to meet with the Clerk.**
- 9/24 To agree the questions that should be asked at the above-mentioned meetings (see item 7/24)**
- 10/24 To agree what documentation should be sent to the Councillor involved, when and by what method of delivery.**