

Stowe By Chartley Parish Council

Minutes of meeting of Stowe by Chartley Parish Council held on 5th July 2022 in Stowe by Chartley Village Hall.

Present:

Cllr. Mrs. Hurdle,
Cllr. Mrs. Alder,
Cllr. Byrne,
Cllr. Coote,
Cllr. Lyons.
Cllr. Sheppard.

Also in attendance. One member of the public and J. Blount (Clerk).

121/22 Apologies.

Apologies accepted from Cllr. Mrs. Finney.

122/22 Declarations of Interest.

There were no declarations of interest.

123/22 Written applications for dispensations under the Localism Act 2011.

An application from Cllr. Cootes in connection with Chartley Mews was allowed.

124/22 Minutes of the Extra-Ordinary Meeting held on 21st June 2022.

Resolved to accept the Minutes as a true record after changing last date in 106/22 (99/22) from 2021 to 2020.

125/22 Minutes for the Employment Committee meeting of Thursday 31st May 2022.

Resolved to accept the Minutes as a true record.

126/22 Matters arising not otherwise on the agenda.

99/22 Highways issues in the Parish.

Resolved to ask Cllr. Francis to attend the next Parish Council meeting with Mr. Rayson bringing with them any plans that County Highways has for the Parish.

08/22 Queen's platinum jubilee.

Resolved to purchase two self publicising packages. Cllr. Byrne generously volunteered to work with Cllr Mrs. Hurdle to populate the pages with text and photographs.

051/21 New website.

Members chose times on 13th June to attend Amerton Farm in order to get their personal devices linked to the Council's email system.

Resolved that Clerk advise Mr. Harnett of times and equipment and make special arrangements for Cllr. Sheppard.

127/22 Public participation.

A member of the public renewed his complaint about the state of village highways, especially pavements.

128/22 Playing field/defibrillator reports.

No problems to be addressed on playing field according to report.

Unable to get pads. Amey has turned down request for signage on Station Road

Resolved that Clerk gets suitable pads from another supplier and gets bin emptied.

129/22 Questions from Councillors.

Cllr. Mrs. Alder asked about speed indicator Device. Reminded that this item had been considered and discharged.

130/22 Planning applications and appeals.

App. 22/35975/LBC Conversion of barn to dwelling at Chartley Manor Farm.

Resolved to ask for this application to be called in because of inaccuracies in the application.

131/22 County Council proposal to impose a 50mph speed limit on the A518 at Amerton.

Resolved to respond to consultation saying that the reduce limit should apply west of Wadden Lane and that in future there would be an incremental reduction in speed limit to 30mph at Amerton Farm.

132/22 Tree inspection.

Awaiting advice on alternative ownership models for St. Johns Close.

Resolved that Clerk arrange inspection.

133/22 Bank reconciliation.

Resolved to approve the bank reconciliation as a true statement.

134/22 Update of Financial Regulations.

Resolved to include in para 5.2 that 'Details of payments, such as Clerk's expenses, shall be shown to the Chair at the agenda meeting'.

Para 6.18 (Debit Cards) and 6.19 (pre-paid cards) are removed and the new para 6.18 reads '....automatic payment in full at each month end and be restricted to a maximum total monthly transaction value of £250 unless authorised by council or finance committee in writing before the order is place. Personal credit.....'.

The addition of an authorisation column to the payment schedule.

Resolved to agree the signing of the documentation for the Corporate Card for the RFO.

135/22 Authorisation of accounts for payment.

Item	Net	VAT	Gross	Authorised	
J. Blount. Salary and expenses	744.26	0	744.26		
HMRC	175.20	0	175.20		
Trent Grounds Mtnce, Minor Highways Work	171.09	34.21	205.30	KB	PC
SPCA Annual subscription	140.02	0	140.02	KB	PC
Village Hall, room hire. 1035	90.00	0	90.00	KB	PC
Village Hall, room hire. 1025	35.00	0	35.00	KB	PC
Viking stationery	40.78	8.76	49.54	KB	PC

Resolved to approve the payment schedule with the exception of the top two items for which no documentation was available.

136/22 Spend to date against budget.

Resolved to note the projected shortfall which would approach £2,000.

137/22 Recruitment programme for new clerk.

Letter to local clerks sent to Acton Trussell, Colton, Berkswich, Weston, Hopton, Rugeley, Millwich, Brocton and Kingstone.

Resolved to: Place adverts

Thursday 7th July subject to Members' availability.

Last day for applications

Saturday 30th July

Employment Committee shortlist meeting

TBA

Employment Committee interviews

TBA

Start date

TBA

Cllr. Mrs. Hurdle left the meeting at this point and Cllr. Byrne took over the Chairmanship for the rest of the meeting.

Resolved to set aside Standing Orders to allow business to be considered for another 30 minutes.

138/22 Summer edition of Parish Council newsletter.

Resolved that Members would bring their suggestions for an Autumn Newsletter to the September meeting.

139/22 Additional policies.

Resolved that a special meeting be called in September to consider this issue.

140/22 Correspondence.

Resolved to note the correspondence.

141/22 Date of next meeting. Tuesday 6th September at 7pm.

Meeting finished 9.30pm