

Stowe By Chartley Parish Council

Minutes of the meeting of Stowe by Chartley Parish Council held on 3rd July 2018 in Stowe by Chartley Village Hall.

Present: Cllr. Mrs. Grimes. Chair.
Cllr. Mrs. Hurdle. Vice Chair
Cllr. Mrs. E. Finney
Cllr. B. Mackellar
Cllr. G. Meddings
Cllr. C. Tilston
Cllr. C. Welch

Also in attendance. 10 residents, Mr. J. Heselwood, Cheshire Community Action, and J. Blount. Clerk/RFO

Cllr. Francis and Cllr. Mrs. Beatty sent their apologies.

Public participation.

The Chair, Cllr. Mrs. Grimes, introduced Mr John Heselwood, Policy & Development Manager at Cheshire Community Action, who would be conducting a Housing Needs Assessment for the Council. She explained the background to this and invited residents to ask questions after Mr. Heselwood's presentation.

Members of the public asked about the effect of Housing Needs Assessments on planning decisions, the status of the organisation and that of Housing Associations, the cost of the assessment and the area that it would cover.

108/18. Apologies.

There were no apologies.

109/18. Declarations of Interest.

Cllr. Mackellar declared an interest in items 117/18 and 118/18.

110/18. Written applications for dispensations under the Localism Act 2011.

There were no applications.

111/18. Minutes of the meeting held on 11th May 2018 in Stowe by Chartley Village Hall.

Resolved to accept the Minutes as a true record.

112/18. Matters arising from the meetings held on 1st May and 11th May which are not otherwise on the agenda.

76/18 Rural Exception Site. (Housing Needs Assessment)

Mr. Heselwood promised to forward a draft survey questionnaire and letter to the Council. The Council complimented the Clerk on obtaining funding from Cllr. John Francis, Staffordshire County Council, to support this initiative.

Resolved that the Council would follow the procedure adopted for the Parish Plan of having the questionnaire delivered with the Parish Newsletter but collected by local Members. Residents would be offered help to fill in the form if required.

93/18. Neighbourhood Watch coordinator. Awaiting visit in October from Paula James, Community Engagement Officer and PCSO.

019/16 Water on road, Stowe Lane. Awaiting County Council.

292/17 Rights of Way Order on airfield. Planning Inspectorate has written to the County Council asking for information about the application. It is reported that the County Council are not responding well to directions by the Secretary of State.

299/17 Safety and legislative issues on playing field. Awaiting solicitor.

335/17 Registration of St. Johns Close land. Awaiting solicitor.

331/17 Asset inspection report. All work now complete.

Resolved to discharge this item.

10/16 Best Kept Village Competition. Awaiting news. Cllr. Mrs. Grimes, Cllr. Welch and clerk would attend the award ceremony.

Resolved that there be a vote of thanks to everyone who had helped with the competition.

21/18 Foundation Award Scheme. Council successful in gaining Foundation level award. Logos on web site and stationery.

Resolved to place a copy of the certificate in the notice board. Item discharged.

53/18 Grouping order or Community Governance Review.

Resolved not to continue with this proposal. Clerk to advise Hixon Parish Council. Item discharged.

57/18 General Data Protection Regulation.

Lock replaced on filing cabinet. Spare keys with Chair.

Resolved that clerk explore possibilities of working with other Councils to meet regulations and good practice

113/18 Standing Items:

Inspection Report and new rota.

The inspection report showed problems with rabbit scrapes. This would be dealt with in the pre-fete check.

Resolved that Cllr. Meddings and Cllr. Mrs. Grimes names be transposed on the draft rota. Clerk to send out inspection forms to Members prior to their inspection month.

Neighbourhood Watch report. No report available.

Hazeldene House Surgery report. PPG minutes had kindly been supplied by Mr. Lyons. Cllr. Mrs. Finney confirmed her intention to continue with this group and report back.

114/18 Chairman's announcements. There were no announcements.

115/18 Questions from Councillors. Clarity was sought on the issue of communication. Item to be placed on next agenda.

116/18. Consultation on Stafford Borough Council's draft statement of Community Involvement and the draft Strategic Housing and Economic Land Availability Assessment Methodology.

Resolved that the Clerk respond to the Borough Council.

117/18 Planning applications and appeals.

App. 18/28247/POTH. Change of use of industrial units to dwelling houses at E.L. Cooper, Drointon. Awaiting decision.

App. 18/28412/OUT. Equine manager's dwelling on land at road junction just south of Drointon.

Awaiting decision.

App. 18/28351/FUL. Demolition of Green Man, Hixon, and provision of retail unit and 3 dwellings. (Adjacent area consultation). Awaiting decision.

App. 18/28557/PAR. Change of use of agricultural building at Lower Farm, Drointon. Awaiting decision.

118/18. Flooding issue on C0037 road at Drointon.

Resolved that the Clerk write to the County Council and the landowner.

119/18. Minor Highways contract.

A discussion took place about the frequency and timing of work.

Resolved that the Clerk ask the County Council for permission to carry out the work and rewrite the contract in a way that clarified what was required.

120/18. Bank reconciliation.

Resolved to approve the bank reconciliation as a true record.

121/18 Accounts for payment.

Item	Net	VAT	Gross	
J. Blount. Salary & expenses	833.12	22.59	855.71	
HMRC	137.60	0	137.60	
Trent Grounds Maintenance, mowing May	184.00	36.80	220.80	
Trent Grounds Maintenance, mowing June	105.00	21.00	126.00	
Abbey Landscapes, Ext painting of shelter	150.00	0	150.00	
SLCC National Conference (1 day of 3)	75.00	15.00	90.00	
SPCA, Cllrs training course	20.00	0	20.00	
Stowe by Chartley Village Hall, room hire	135.00	0	135.00	
Cllr. Mrs. Grimes, mileage	8.10	0	8.10	

Resolved to approve the above payments and also a replacement cheque for cheque number 1201 to Hixon Catering for £60 for buffet cost at Parish Meeting.

122/18. Financial performance against budget.

Resolved that overspend could be contained within the funds available.

123/18. CPI bid for steps on FP 23 (railway)

Resolved to firstly ask the County Council to repair the steps. If they decline Clerk to approach landowner.

124/18. Arrangements for Parish Council stand at village fête.

Resolved to

- a) have the Council stand erected by clerk and Cllr. Mrs. Hurdle on Saturday,
- b) have the stand manned by Cllr. Mrs. Grimes, Cllr. Mrs. Finney and Cllr. Mrs. Hurdle,
- c) clerk to take pictures for the Parish Newsletter,
- d) clerk to populate display boards with map of parish, walk leaflets, Housing Needs Survey information, grant form and meeting picture.

125/18. July Newsletter.

Resolved that the Clerk complete the Newsletter after the meeting and invite comments from

Members.

126/18. Correspondence.

SPCA. Bulletins.

NALC. Advice of conference on 30/31st October.

SLCC Briefings

IIMC Briefings

Westminster Briefings. Best practice in fighting violent crime.

Rural Services Network. Briefings

Staffs CC. Highways updates. Consultation documents. Newsletter.

SBC Members' Digest. Marking the death of the sovereign. Electoral register updates.

CPRE. Newsletter. BIFOR visit. Planning policy.

OS. Early advice of free service for Parish Councils.

Land Registry. Newsletter.

Louise Ellison Newton, Notice boards online Noticeboards.

Playdale, Sutcliffe, Wicksteed, David Hibbert Creative, Fenland Leisure Products and HAGS

UK Play equip.

Queensbury and B&C shelters. Bus shelters.

127/18. Exclusion of the press and public.

It was resolved to exclude the press and public for consideration of item 128/18 due to the confidential nature of the matters to be discussed.

128/18. Membership changes.

Resolved that the Council note the position.

129/18. Changes to banking arrangements.

Members provided signatures and identity documents for new bank account.

Resolved to authorise payment of £500.00 initial deposit.

130/18. Date of next meeting. 4th September 2018 at 7.30pm.