

Stowe By Chartley Parish Council

Minutes of the meeting of Stowe by Chartley Parish Council held on 3rd April 2018 in Stowe by Chartley Village Hall.

Present: Cllr. Meddings Chairman
Cllr. Mrs. Grimes. Vice Chairman.
Cllr. Mrs. Hurdle
Cllr. Welch.

Also in attendance. 4 residents and J. Blount. Clerk/RFO

Cllr. Francis and Cllr. Mrs. Beatty sent their apologies.

62/18. Apologies. Apologies were received from Cllr. Mrs. Finney, Cllr. Mackellar and Cllr. Tilston.

Resolved to accept the apologies.

63/18. Declarations of Interest.

There were no declarations of interest.

64/18. Written applications for dispensations under the Localism Act 2011.

There were no applications.

65/18. Minutes of the meeting held on 6th March 2018 in Stowe by Chartley Village Hall.

Resolved that, with the removal of ' but one was relatively remote from Stowe by Chartley Parish' from item 46/18 the Minutes be accepted as a true record.

66/18. Matters arising from the meeting held on 6th March which are not otherwise on the agenda.

019/16 Water on road, Stowe Lane.

This continues to be monitored.

226/17 Community Paths Initiative grant application.

Awaiting payment.

292/17 Rights of Way Order on airfield.

Awaiting County Council.

299/17 Safety and legislative issues on playing field.

Awaiting solicitor.

335/17 Registration of St. Johns Close land.

Awaiting solicitor.

331/17 Asset inspection report.

Awaiting suitable weather to complete bus shelter.

21/18 Foundation Award Scheme.

Copies of files needed to demonstrate compliance and amendment to web site references needed before the submission can proceed.

46/18 New Member issues.

Bank mandate for Cllr. Welch had been sent off, mandate for Cllr. Mrs. Hurdle to be signed and posted. Cllr. Mrs. Hurdle had attended a training course and Cllr. Welch was

awaiting a suitable date. Both new members had been instructed on playing field/defibrillator inspections.

53/18 Grouping order or Community Governance Review. Awaiting responses from Hixon Parish Council, Weston with Gayton Parish Council and Milwich with Fradswell Parish Council.

57/18 General Data Protection Regulation. The data protection issue is continuously evolving but extensive work on Council files would be involved.

Resolved that the Clerk carry out a data audit, review privacy notices and policies and report to the next Council meeting.

67/18. Adjourn meeting.

68/18. Public participation. Members of the public expressed their concern about a Rural Exception Site.

69/18 Standing Items:

Inspection Report and new rota.

No issues. Rabbit scrapes had been filled in.

Resolved that Clerk produce a new rota including Cllr. Mrs. Hurdle and Cllr. Welch but excluding Cllr. Mrs. Finney.

Neighbourhood Watch report.

Resolved that the Clerk include an appeal for a new coordinator in the next Newsletter and in Compass magazine.

Hazeldene House Surgery report.

Cllr. Mrs. Finney was not available to report.

70/18 Chairman's announcements. Cllr. Meddings said that the Parish Meeting had been arranged for 7pm on 1st May. He had asked the Clerk to present the Chairman's report.

71/18 Questions from Councillors.

There were no questions from Councillors.

72/18 Planning applications and appeals.

The Clerk gave a presentation on planning covering the following items.

76/18 Response to approach from Stafford and Rural Homes with regard to the possibility of a rural exception site in Stowe by Chartley Village.

Resolved to ask Stafford and Rural Homes to carry out a Housing Needs Survey.

App. 18/27820/PAR. Amended plan for outbuilding in Bridge Lane, Stowe by Chartley. The Clerk reported that he had had no comments on the proposed amendment.

App. 18/28145/HOU Two storey extension to Park Farm House. The Clerk reported that there had been no comments on planning issues.

App. 18/28247/POTH Prior approval for change of use from Premises in Light Industrial Use (CB1(c)) and any land within its curtilage to Dwellinghouses (Class C3), Lea Road, Drointon.

Resolved to note the application and await further proposals.

App. 18/27817/OUT Self build dwelling adjacent to Fielden House. Application refused.

73/18 Bank reconciliation.

Resolved to accept this as a true record.

74/18 Accounts for payment.

Item	Net	VAT	Gross	
J. Blount. Salary & expenses	324.07	0	324.07	
HMRC	59.00	0	59.00	
SPCA. Annual sub	135.00	0	135.00	
CPRE sub	36.00	0	36.00	

Resolved to approve the payments.

75/18 Best Kept Village Competition.

Resolved that Clerk provide anti-dog fouling notices and purchase plants for flower pots as recommended by the BKV working group. Clerk to survey benches and notice boards and arrange painting and/or cleaning as required. Cllr. Meddings to liaise with village hall committee. Clerk to liaise with Cock and church.

77/18 Review of the effectiveness of the system of internal control.

The Council had carried out a risk assessment in October.

The internal audit was arranged for 30th April with an independent and knowledgeable auditor who would produce a report for the Council the following day.

Resolve to update Standing Orders and Financial Regulations to the latest model documents carrying over the agreed figures.

Resolved that neither an Investment Strategy nor an Investment Policy were needed with the limited funds available.

Resolved to approve the current effective system of internal control.

78/18 Content for July Newsletter.

Resolved to include Village Hall events, fete, BKV update and planning,

79/18. It was resolved to exclude the press and public because of the confidential nature of the business to be transacted. (Standing Orders Para 3).

80/18 Report of the Employment Committee.

The Council accepted the Clerk's appraisal and the objectives for April – October 2018.

81/18 Correspondence.

Grindley Business Park. Reminder of visit at 2pm on 16th April.

SCC. Results of Rights of Way consultation. Highways updates.

SBC. Dates for Civic Amenity Visits. Members' Digest.

CPRE. Countryside Voice and Field Work magazines.

SPCA. Bulletins.

SLCC Briefings

IIMC Briefings

Rural Services Network. Briefings

Sutcliffe, Playdale, KOMPAN, HAGS UK, David Hibbard and Produlic. Play equipment.

82/18 Date of next meeting. 1st May 2018 at 8pm. (Following Parish Meeting).